

## 2019/2020 Grant Agreement

The Geelong Community Foundation encourages individuals, families and other organisations to make donations to meet unmet need in the community, now and in the future. These donations are retained as capital by the Foundation to build a perpetual and substantial fund for philanthropic purposes, with only the income from this capital used to make local community grants to organisations.

The Foundation offers a grant of \$ \_\_\_\_\_ to \_\_\_\_\_ based on the following requirements;

1. The grant is to be used for the program as described in your organisation's application. If there is any change to your organisation's ability to deliver on this requirement, contact must be made with the Foundation to discuss alternate arrangements or to return the grant funds as soon as possible.
2. The grant must be used during the financial year of July 2019 to June 2020. Changes to your organisation's ability to meet these timelines must be communicated to the Foundation as soon as possible.
3. The Grant Acquittal form will be required from your organisation within one month of the completion of the program, or by **13/7/2020**, whichever is earliest.
4. Photos and a story regarding the program that the grant has supported must be provided to the Foundation for media, newsletter and donor engagement. Information should be provided **during the grant implementation period** and emailed to [gail@geelongfoundation.org](mailto:gail@geelongfoundation.org).
5. You may be contacted by a Foundation Board or Staff member to visit your organisation to discuss and evaluate the work your organisation is undertaking in the community with the support of Foundation funds.
6. Acknowledgement of the funding provided by the Foundation should be provided where possible, i.e. website, newsletters, annual report, media release, Foundation sign (will be provided) etc.
7. Attendance at the 2019 Foundation Grant Reception in May is expected. Details will be provided.

Should you have any concerns or queries regarding the funding from the Foundation and its requirements, please contact Gail Rodgers, 0431 059 905 or [gail@geelongfoundation.org](mailto:gail@geelongfoundation.org)

Please sign and return this form at your earliest convenience. Your grant will be paid mid May 2019, on receipt of this form.

Signed for an on behalf of the Geelong Community Foundation.

Gail R Rodgers  
**Chief Executive Officer**

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**ACCEPTANCE of the 2019/2020 Geelong Community Foundation grant and the requirements as outlined.**

**To be signed by the Chairperson plus one.**

Signed for and on behalf of:

Organisation Name: \_\_\_\_\_

Dated: \_\_\_\_\_

1. Signature \_\_\_\_\_

Print name & title \_\_\_\_\_

2. Signature \_\_\_\_\_

Print name & title \_\_\_\_\_

**Grant Payment Details**

Bank & Branch \_\_\_\_\_

BSB No: \_\_\_\_\_

Account No: \_\_\_\_\_