

2018 Adroit Golf Day Capital Grant Program Agreement

The Adroit Insurance & Risk together with the Geelong Community Foundation offers a grant of \$_____ based on the following requirements;

1. The grant is to be used for the program as described in your organisation's application. If there is any change to your organisation's ability to deliver on this requirement, contact must be made with the Foundation to discuss alternate arrangements or to return the grant funds as soon as possible.
2. Funding will be available in early December 2018 following the Adroit Golf Day which will be held on the 22nd November 2018.
3. Members of your organisation will be required to support and attend the Adroit Golf Day in November to promote your organisation, the grant and how it will support the community.
4. Payment of the grant will be made on the commencement of the project.
5. The grant must be used by **December 2019**. Any changes to your organisation's ability to meet this timeline must be communicated to the Foundation as soon as possible.
6. A Grant Acquittal will be required **within one month of the completion** of the program, or by **31 January 2020**, whichever is soonest.
7. Photos and a story regarding the program that the grant has supported should be provided to the Foundation for media, newsletter and donor engagement. Information should be provided **during the grant implementation period** and emailed to gail@geelongfoundation.org .
8. You will be contacted by a member of the Foundation and/or Adroit Insurance & Risk staff to visit your organisation to discuss and evaluate the work your organisation is undertaking with the support of this capital grant.
9. Acknowledgement of the funding provided by the Adroit Golf Day Capital Grant will be required as detailed in your proposal, i.e. signage, website, newsletters, annual report, media release etc.

Should you have any concerns or queries regarding the Foundation's Adroit Golf Day Grant and its requirements, please contact Gail Rodgers, 0431 059 905 or gail@geelongfoundation.org

ACCEPTANCE

Please sign and return this form at your earliest convenience along with bank account details for payment of your grant.

Acceptance of the 2018 Geelong Community Foundation Adroit Golf Day Grant and the requirements as outlined.

Signed for an on behalf of the Geelong Community Foundation;

Gail R Rodgers
Chief Executive Officer

Acceptance of the Geelong Community Foundation Adroit Golf Day Grant and the requirements as outlined. To be signed by the Chairperson plus one.

Signed for and on behalf of: _____
(organisation)

Dated: _____

1. Signature _____

Print name & title _____

2. Signature _____

Print name & title _____

Grant Payment Details

Bank & Branch _____

BSB No: _____ Account No: _____